



CODE OF CONDUCT

IRC Off Road Inc is an organisation that embraces people from all parts of society, however anybody visiting IRC Off Road is entitled to feel safe and secure at all times. For this reason, IRC Off Road has always been a Family Friendly environment, as well as an alcohol-free venue. Members of IRC Off Road must set a good example for other members of the club, as well as visiting members of the public, and behave in a way that demonstrates the highest ethical standards of conduct.

IRC Off Road does not tolerate unacceptable behaviour or language. As a Club Member or member of the public, you have the basic rights and obligations to participate in club activities free of discrimination and harassment. By following this code of conduct we will ensure a safe, positive and enjoyable experience for everyone who visits the club.

- Treat others as you would want to be treated. Never deliberately upset fellow racers or guests, even if they have made a mistake on track.
- Always listen carefully during pre-race briefings, particularly when issues of safety are raised.
- Always compete within the rules and respect committee members and their decisions.
- Always respect opponents both on and off track and applaud good performances from other racers.
- Never use bad language on the rostrum, in the pits or in front of younger members.
- If you injure yourself, please speak to one of our committee members as the Club has a first-aid kit available at all times.
- If anything happens that you are concerned about, whether it relates to you or to someone else at the Club, please contact a Committee Member.
- Make decisions that are fair for everyone—this is about making sure everyone is given a fair go and has the same opportunity to share their ideas and join in activities.
- Recognise, avoid and report unacceptable behaviour like, harassment and bullying, discrimination, swearing, threats, violence or unsafe.
- Be accountable for your actions and decisions. Be responsible for your actions and do not blame others or make excuses for your behaviour.
- Respect members of the IRC Off Road Committee and obey their directions that relate to you.
- Intimidating ANY person, especially Junior Members WILL NOT be tolerated.
- Take into consideration the experience of members, especially new members.
- The track is not to be driven on when closed.
- The only thing allowed to be called from the drivers stand is 'Marshall'.
- If, for any reason you want/need to approach a Junior under the age of 16, a parent or guardian must be present.
- There is no smoking allowed in the club house, around the canteen or on the drivers stand.
- Members will be required to sign in on time at the beginning of race meetings so as not to hold up the racing
- Members under the age of 16 must be accompanied at all times by a parent or guardian
- If a member has a complaint to raise please speak directly with a committee member or send the complaint in writing by email to ircoffroad@hotmail.com or letter to be handed to a committee member.

What is unacceptable behaviour?

Unacceptable behaviour is behaviour that can hurt someone either physically or emotionally including: unwelcome and offensive behaviour, bullying, bad language, harassment, discrimination, abusing power, or taking advantage of, or threatening someone. It can make the environment very unpleasant and sometimes unsafe. Behaviour that seems okay to one person may hurt or offend someone else. Anything that constitutes a breach of the Law will be referred to the Police.

If you experience unacceptable behaviour, you need to let someone from the committee know as soon as possible so that the behaviour doesn't happen again and so you can be helped. You don't deserve to be hurt.

What to do if you observe the Code of Conduct being breached?

If you observe person(s) breaching our Code of Conduct, please follow the steps below:

1. *IF* you feel comfortable, approach the person(s) in a respectful way and let them know that their behaviour is not acceptable at the track.
2. If you do not feel comfortable approaching the person(s), or you have already approached them and their unacceptable behaviour continues, approach an IRC Committee member and let them know. The Committee will handle the issue in a fair and reasonable way.

Marshalling

- After a race all drivers must place their car and transmitter in the designated area beside the track (not back in the pits) and head directly to their marshal point. After they have marshalled they can then collect their car and transmitter and return to the pits. The only exception for this will be for a driver whose car is broken during a race and needs to be repaired to race again
- All drivers must make themselves available to marshal the race following the one they have raced in, even if their car did not finish or they did not start the race. If you're unavailable to marshal yourself then you must select a volunteer to marshal on your behalf. If your designated marshal does not marshal on your behalf, you will still receive penalties where applicable
- If you are fixing a damaged car you must select another driver to marshal on your behalf and notify the race director
- When necessary you should make yourself available to marshal other races.
- The role of the marshal is to ensure cars remain on the track and to position cars back on the track in the correct direction
- Any foul language from either marshals or drivers on the drivers stand will not be tolerated and if excessive use of foul language is used you will be disqualified from racing and maybe asked to leave the race meeting
- If you crash during a race you MUST take your finger off the throttle, marshals will be instructed not to marshal your car if the wheels are spinning or the car is still moving against the track edging

The 3 rules to Marshalling:

Rule 1: Your safety comes first.

Rule 2: Rescuing the car comes second.

Rule 3: When it is difficult to rescue the car, refer to rule 1.

What happens if the Code of Conduct is not followed?

If there is a breach of the Code of Conduct, action will be taken to ensure that those people affected by the breach are safe. Action will then be taken to stop the breach from happening again including:

- In the first instance a warning will be issued
- If a second warning is issued on the same matter, a person will be banned from the venue for 1 month
- If a third warning is issued on the same matter the member will be asked not to return to IRC Off Road
- If a breach is serious enough, the Committee will take appropriate action in line with the seriousness of the breach, including contacting the police in criminal matters.

Please note that the club's committee reserve the right to refuse entry to any member, their family or guests if they do not respect our rules. Membership or race fee refunds will not be given to members who are asked to permanently leave the club for failing to follow these rules.

I, _____ agree to be bound by the IRC Off Road Incorporated club code of conduct.

Signed: _____ Date: _____